IEEE SSIT Standards Committee
Meeting #32 Notes
Thursday, 15th July 2021
21:00 – 22:30 (UTC)
Location: Electronic Meeting.
Meeting chaired by Ruth Lewis; notes provided by Peter Reid.

1 CALL TO ORDER

The meeting was called to order at 21:05 (UTC).

2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation was made, and as a quorum was not present, 6 of 15 voting members, the meeting proceeded as an information session. See attendees list at the end of the notes.

3 ~~AGENDA~~

~~Moved _____, seconded _____ that the agenda, as distributed, be approved, _____.~~

4 POLICY NOTIFICATIONS

4.1 IEEE SA Patent Policy.

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the SC Chair.

4.2 IEEE SA Copyright Policy

IEEE owns the copyright in all Work Products. All IEEE Work Products shall be created in an approved IEEE template. Participants are solely responsible for determining whether disclosure of any Contributions that they submit to IEEE requires the prior consent of other parties and, if so, to obtain it.

5 APPROVAL OF MINUTES OF PREVIOUS MEETING

~~Moved _____, seconded _____, that the minutes of meeting #27 of 18th February 2021 be approved, _____.~~

The notes of meetings #28, #29, #30 and #31 have been distributed and are available on iMeet.

6 WORKING GROUP REPORTS

6.1 P7011: Standard for the Process of Identifying and Rating the Trustworthiness of News Sources.

Written report circulated to SC members before the meeting. Sean provided some additional background, and the SC discussed the questions raised in the report and provided the following comments:

- The current path that the WG was taking was in line with the PAR as the proposed standards would be a subset of the work outlined in the PAR.
- The WG can ask for a 1 or 2 year extension. The time need for balloting needs to be considered when looking at the time needed to complete the standard.
- To be granted an extension NesCom would be looking for credible plan to complete the standard and a draft that is 80% completed.

- Extension request can be submitted by the WG Chair via My Project. The current submission dates are August 13th, September 10th, and October 18th.

The WG thanked the SC for tier advise and will discuss the way forward at their meeting on July 16th.

6.2 P7014: Standard for Ethical considerations in Emulated Empathy in Autonomous and Intelligent Systems

Written report circulated to SC members before the meeting. Ben provided these additional comments:

- The appointment of a Technical Editor (Ken Bell) has resulted in progress being made converting contribution in standard sections.
- P7014 were planning to submit the draft a month ago, now planning for submission in the Northern Hemisphere Autumn.
- Ethical Explainability Toolkit
  - The Ethical Explainability Toolkit development has created some reticence from people to take the funding money for their work but has created more constructive discussions on the development of the toolkit.
  - This has included organizing some customer interviews in AI development, where interviewees will explain their ethical decision making.
  - There are 5 active members involved in the Toolkit development, with two extra helpers.
  - The Toolkit discussion has informed the development of the standard.

6.3 WG Management Issues

Ethical Aligned Design for Standards paper development. A draft scope of work has been developed. The scope will be developed into a working draft. It is expected that the paper will be finalized by October/November 2021.

7 BUSINESS ARISING FROM PREVIOUS MEETINGS

7.1 Policies & Procedures

Final ballot result should be available by July 16th.

7.2 Standards Workshop in 2021

The 2021 AI World Government conference will now be a virtual meeting, as such, a partial refund of support payment will be sought. This task is ongoing and will be followed up.

8 MARKETING

8.1 SSIT-SC Web Site https://sagroups.ieee.org/ssit/

Christy has circulated an update of the home page for review by Ruth, Lisa, and Peter. Christy to send the link to the updated content to Ruth, Lisa, and Peter for review.

9 OTHER BUSINESS

9.1 Mitigating Societal Harms in a Social Media World.

Members' attention was drawn to this free Virtual Tech Form on 21-22 September 2021 https://tech-forum.computer.org/mitigating-societal-harms/

10 FUTURE MEETINGS

It was agreed that 21:00 UTC time was still the preferred meeting time for the SC. Secretary to check with WGs if this time would be suitable for their WG reports in 2022.

SC meetings will be held at 21:00 UTC on the 3rd Thursday of the month (UTC) for an hour and a half.

- 19th August – 21:00 UTC (07:00 20th August AEST, 22:00 BST, 17:00 EDT)
  WG P7012 & P2895 to report. WG 7012 to report on TAB CoS grant.

IEEE SSIT Standards Committee

- 16th September – 21:00 UTC (07:00 17th September AEST, 22:00 BST, 17:00 EDT)
  WG P2890 & P2987 to report.
- 21st October – 21:00 UTC (08:00 22nd October AEDT, 22:00 BST, 17:00 EDT)
- 18th November – 21:00 UTC (08:00 19th November AEDT, 16:00 EST, 21:00 GMT)
  WG P7011 & P7014 to report. WG 7014 to report on TAB CoS grant.
- 16th December – 21:00 UTC (08:00 17th December AEDT, 16:00 EST, 21:00 GMT)
  WG P7012 & P2895 to report. WG 7012 to report on TAB CoS grant.
- 20th January 2022 – 21:00 UTC (08:00 21st January AEDT, 16:00 EST, 21:00 GMT)
  WG P2890 & P2987 to report.

AEST – Australian Eastern Standard Time; AEDT – Australian Eastern Daylight Time; BST – British Summer Time; EST – Eastern Standard Time; EDT – Eastern Daylight Time; GMT – Greenwich Mean Time.

11 ADJOURN

Meeting adjourned at 21:45 (UTC)

ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Bahn	Christy	IEEE	Yes	S	
Bland	Ben	Unaffiliated	Yes	V	
La Roque-Doherty	Seam	Unaffiliated	Yes	NVM	
LeVasseur	Lisa	Wrethinking	Yes	V	Vice-Chair
Lewis	Ruth	Technology Foresight	Yes	V	Chair
Reid	Peter	Unaffiliated	Yes	V	Secretary
Reilly	Annette	Unaffiliated	Yes	V	
Silverman	Karen	Unaffiliated	Apology	V	
Roles: V = Voting member; NVM = Non-Voting Member; S = IEEE Staff					