Computer Society Standards Activities Board Standards Committee (C/SAB SC)

11 February 2025 teleconference

Revision 2 (approved version)

Call to order and Participation reminder

- Chair called the meeting to order at 9:01am ET and presented the participation reminder, including the call for patents, SA copyright policy, and SA participation slide deck.

- Attendees
    - Edward Au – SAB SC Chair
    - Boon Chong Ang – SAB SC Member
    - Dennis Brophy – SAB SC Member
    - Joseph Levy – SAB SC Member
    - Mike Montemurro – SAB SC Member
    - Jonathan Goldberg – IEEE SA
    - Sha Wei – Chair, Trusted Data Matrix Working Group
    - Hengshu Zhu – Chair, Talent Service and Management Working Group
    - Yihang Cheng – Member, Talent Service and Management Working Group
    - Luca Andrea Ludovico – Vice Chair, Working Group for XML Musical Application
    - Davide Andrea Mauro – Member, Working Group for XML Musical Application

- Quorum established with 5 members present

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Participation reminders

- [IEEE Call for patents](#)

- [IEEE SA Copyright Policy](#)

- [IEEE SA Participation Slides](#)

Agenda

- Call to order and Participation reminder

- 2025 Organization roster

- Approval of agenda and past meeting minutes

- 2025 deadline for submitting PARs

- Status of Working Groups and PAR Study Group

- Forward P3158.1 to the Standards Association ballot process

- A new PAR proposal from the Talent Service and Management Working Group

- Plan for the standards activities related to Music Encoding, Synchronization, and their Applications

- Any other business

- Executive Session: Information item on a working group

2025 Organization Roster

Position	Name	Employed	Affiliation
Acting Chair	Edward Au	Huawei Canada	Self
Vice Chair	Jon Rosdahl	Qualcomm	Qualcomm
Secretary and Treasurer	Vacant		
Member	Boon Chong Ang	Intel	Intel
Member	Dennis Brophy	Siemens EDA	Siemens EDA
Member	Joe Levy	InterDigital	InterDigital
Member C/SAB SC rep to RAC	Michael Montemurro	Huawei	Huawei
Program Manager (Lead)	Jonathan Goldberg	IEEE SA	IEEE SA
Program Manager (Projects)	Soo Kim	IEEE SA	IEEE SA

Administrative motions

- Motion #1: To approve the agenda as presented on the previous slide.
    - Moved: Dennis Brophy
    - Seconded: Mike Montemurro
    - Discussion: None
    - Result: Approved with unanimous consent

- Motion #2: To approve the meeting minutes of the 17 December 2024 C/SAB SC as shown in the document https://ieee-sa.imeetcentral.com/p/aQAAAAAFJ2tA
    - Moved: Mike Montemurro
    - Seconded: Joe Levy
    - Discussion: None
    - Result: Approved with unanimous consent

2025 deadline for submitting PARs

SAB SC deadline	C/SAB SC meeting (9am to 11am ET, Tuesday)	NesCom deadline	NesCom meeting
~~29 November 2024~~	~~17 December 2024~~	~~20 December 2024~~	~~29 January 2025~~
24 January 2025	11 February 2025	14 February 2025	24-28 March 2025
7 March 2025	18 March 2025	28 March 2025	7 May 2025
18 April 2025	6 May 2025	9 May 2025	16-20 June 2025
1 July 2025	22 July 2025	31 July 2025	8-10 September 2025
22 August 2025	2 September 2025	12 September 2025	22 October 2025
9 September 2025	30 September 2025	20 October 2025	8-10 December 2025

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Status of Working Groups and PAR Study Groups
At a glance

- **As of 5 February 2025, we have:**
  - 11 Working Groups with active projects (excluding new PARs on NesCom agendas)
    - 15 active new PARs (i.e., no amendment PAR)
    - All active PARs in draft development (i.e., no PAR is in SA ballot phase)
  - 10 active published standards
  - Status spreadsheet (2025/02/05)

Initial SA ballot: P3158.1 D1

- P3158.1 PAR: Standard for Testing and Performance of a Trusted Data Matrix System
  - [Version 1 of the draft standards](#)
  - The Trusted Data Matrix Working Group is [ready](#) to forward P3158.1 Draft D1 for an initial SA ballot.

- Motion 2025-001: Approve to forward P3158.1 Draft D1 to the Standards Association ballot process.
  - Move: Mike Montemurro
  - Second: Joe Levy
  - Discussion: None
  - Result: Approved (4 Yes; 0 No; 0 Abstain; 1 Do not vote)

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New PAR review

- Recommended Practice for the Application of Artificial Intelligence Agents for Talent Services
  - [Version 2025/02/11](#)
  - Request by the Talent Service and Management Working Group.

- Motion 2025-002: Approve to forward the PAR documentation entitled "Recommended Practice for the Application of Artificial Intelligence Agents for Talent Services" to IEEE SASB NesCom.
  - Move: Dennis Brophy
  - Second: Mike Montemurro
  - Discussion: None
  - Result: Approved (4 Yes; 0 No; 0 Abstain; 1 Do not vote)

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Plan for the standards activities related to Music Encoding, Synchronization, and their Applications

- [Proposal](#) to establish a new ad-hoc on Music Encoding, Synchronization, and their Applications, following the withdrawal of the IEEE P1599 revision PAR.
  - Presented by Davide Andrea Mauro

- Next steps:
  - Edward shares with Davide and Luca the overview presentation slide deck of the IEEE SA Industry Connections Program.
  - When Davide and Luca are ready to understand more on the program, Edward will connect them with the relevant staff member to understand any resource or support they may get.
  - Edward will also connect Davide and Luca with the volunteers of the IEEE Computer Society Technical Community on Multimedia Computing.

Any other business?

- None
- The meeting adjourned at 10:20am ET.
- Next meeting: 9:00am ET to 11:00am ET, Tuesday, 18 March 2025

Executive Session

- Edward calls the Executive Session to order at 10:21am ET.

- Attendees
  - Edward Au – SAB SC Chair
  - Boon Chong Ang – SAB SC Member
  - Dennis Brophy – SAB SC Member
  - Joseph Levy – SAB SC Member
  - Jonathan Goldberg – IEEE SA

- Edward and Jonathan share with the Standards Committee members on an information item on a working group.

- The meeting adjourned at 10:50am ET.